

[www.coffinworks.org](http://www.coffinworks.org)

[www.penmuseum.org.uk](file:///C%3A%5CUsers%5CJosie%5CDocuments%5CJoint%20ticket%20Pen%20Museum%5Cwww.penmuseum.org.uk)

The Coffin Works, 13-15 Fleet Street, Jewellery Quarter, Birmingham, B3 1JP

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facebook: [/thecoffinworks](http://www.facebook.com/thecoffinworks) twitter: [@CoffinWorks](http://www.twitter.com/CoffinWorks) Instagram: [@coffin\_works](http://www.instagram.com/coffin_works)

**Joint Ticket Coffin Works and The Pen Museum Booking Form**Please contact us to check availability and then complete the form below and return to the address above, with a £21.00 deposit\* (remainder of visit fee payable on the day, groups must pay together to receive the
joint ticket rate of £10.50 pp), cheques made payable to Birmingham Conservation Trust, payment by BACS or card over the telephone also available.

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| **Group/Society Name** |  |
| **Preferred date of visit:**(Normal opening Wednesday – Sunday)**Out of hours tours at CW available at additional cost\*\*** |  |
| **Preferred time of tour at Coffin Works:** (11am, 12pm, 1pm, 2pm or 3pm)**Preferred time of tour at Pen Museum:**(between 11am-4pm Wed-Sat, 1pm-4pm Sun) |  |
| **Organiser Name** |  |
| **Contact Telephone Number and/or email** |  |
| **Contact Address** |  |
| **Number of people in group**(groups larger than 15 will be split into multiple tours– we can devise itinerary to suit) |  |
| **Are refreshments required at Coffin Works?**(+ £2.50 per head for tea/coffee/biscuits) |  |
| **Are refreshments required at The Pen Museum?**(+ £1.25 per head) |  |
| **Do any of your group have any mobility or other needs?** |  |

\*Receipt of the non-refundable deposit guarantees your exclusive tour on the time/date you have specified. Please note that deposit amount excludes a £1.50 fee which is charged to us by Barclays for processing cheques. Payments by BACS/card over the telephone do not incur fees.
\*\* Out of hours tours available subject to availability, from £8.50 per head at Coffin Works, please contact us for details. When you share your personal data with us, we treat it with care and take our responsibility to protect it seriously (Birmingham Conservation Trust will never sell your data to a 3rd party.)   Information about your booking may be shared with partner organisations e.g. Pen Museum in order to provide your group with the best experience. Full details on how Birmingham Conservation Trust stores and processes your data can be found in our Privacy Policy. Group photographs may be taken during tours for use on our social media and websites, which are listed in the header of this booking form. Please inform a member of the team if you do not wish your photo to be used.